

GUDLAVALLERU ENGINEERING COLLEGE

(An Autonomous Institute with Permanent Affiliation to JNTUK, Kakinada)

Seshadri Rao Knowledge Village, GUDLAVALLERU – 521 356

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Minutes of the 31th Meeting of the Governing Body held on 25-03-2017, Saturday in the Management Conference Hall.

31.01 To confirm the minutes of the Meeting of the 30th Governing Body held on 22-11-2016.

Resolution : The Minutes of the 30th Governing Body meeting held on 22-11-2016 have been confirmed.

31.02 To present the action taken report on the minutes of the last Meeting of the Governing Body.

Agenda 30.11: To discuss about the submission of application to AICTE for extension approval and introduction of new courses/ closure of some of the existing courses / variation of intake in the existing courses during the academic year 2017–18.

Resolution: It is resolved to submit the application to AICTE for

i) closure of Courses: (i) M.Tech – Control Systems and (ii) Digital Electronics & Communication Systems,

ii) reduction in intake: (i) M.Tech–Power Electronics and Electric Drives, (ii) M.Tech–Embedded Systems and (iii) M.Tech–Computer Science & Engineering from 36 to 24,

iii) Introduction of new courses: (i) M.Tech – Computer Networks and Information Security to be offered by the department of Information Technology

from the academic year 2017-18.

Action Taken:

Application was submitted to the AICTE, New Delhi as per the above resolutions in the month of February 2017 along with the application for the extension of approval for the academic year 2017-18.

31.03 To present a report on academic and other important activities of the college since the 30th meeting of the Governing Body.

The report on academic and other important activities of the college since 22-11-2016 is presented by the Principal.

31.04 To present overall expenditure and utilization of Budget for the financial year 2016-17.

The overall expenditure and utilization of budget of the financial year 2016-17 as on 20th March 2017 has been presented and approved. The current financial position of the year 2016-17 and the receivables and liabilities have been reviewed. The details are given in **Annexure – A** (See Page No. 4).

31.05 To present the Budget proposal for the financial year 2017-18.

The Budget allocations recommended by the College Management Committee for the year 2017-18 are discussed and approved. The details are given in **Annexure – B** (See Page No. 7).

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31.06 To present the details of payments made to JNTUK, Kakinada towards affiliation fee / registration fee / fee for common services rendered by the University for the academic year 2016-17.

The details of payments made to JNTUK, Kakinada towards Affiliation fee, Registration fee, Fee for Common services for the academic year 2016-17 are presented. The details are given in **Annexure-C** (See Page No. 9)

31.07 To present the minutes of the 8th meeting of Academic Council held on 18-02-2017.

The Principal presented the minutes of the 8th meeting of Academic Council and the resolution made in the meeting. The following are the observations of the members of Governing Body:

- i) Provision for registering to extra credits in each semester from II Year 1st semester to IV year 1st semester in the form of optional electives will certainly be useful to the students who aspire to improve their skill sets in specialized areas.
- ii) Flexibility for advanced registration on IV year B.Tech 2nd semester elective courses, one in III Year 2nd semester and another in IV year 1st semester will pave the way for students who aspire to undergo a full semester internship in the industry and simultaneously carrying out IV year B.Tech project work.
- iii) Students who have failed in regular examinations shall only be permitted to appear for Makeup examinations and the provision of makeup examinations shall not be meant for improvement of marks.
- iv) Makeup examinations shall be restricted to a maximum of two subjects in which a student has failed in regular examinations, theory or laboratory.
- v) The performance of students who appear for makeup examinations shall be considered on par with regular examinations, but clearly indicating the subjects appeared in makeup examinations with '*' mark.

31.08 To present the details of staff appointments made since the 30th meeting of the Governing Body.

Resolution : The Appointments made by the college from 22-11-2016 have been approved. The details are given in **Annexure – D** (See Page No. 10).

31.09 To present the details of staff who left the institution since the 30th meeting of the Governing Body.

Resolution : The list of staff members who left the institution since 30-10-2015 is presented. The details are given in **Annexure–E** (See Page No. 10).

31.10 To review the Examination results declared after 30th Governing Body meeting.

The Principal presented the examination results of odd semester of academic year 2016-17. The members have expressed satisfaction about the overall results and advised the Principal to assess the abilities of the students during the semester course work and conduct more tutorials for poor performers in difficult subjects so as to improve the overall pass percentage further.

31.11 To present the details of equipment (costing more than ₹.10,000/-) procured after the 30th Governing Body Meeting.

Resolution: The list of equipment costing more than Rs.10,000/- procured since 22-11-2016 is presented and it is approved. The details are given in **Annexure–F** (See Page No. 11).

31.12 To take a decision on the necessity of Accidental Insurance coverage for students and staff.

Resolution: It is resolved to cover all the students and staff of the college under Accidental Insurance coverage from the academic year 2017-18.

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31.13 Any other item with the permission of the chair.

- i) It is resolved to extend the following cash prizes for the GATE rankers from the academic year 2017-18:
- ₹. 25,000/- for first 10 all India GATE ranks
 - ₹. 10,000/- for all India GATE ranks above 10 but below 100,
 - ₹. 5,000/- for all India GATE ranks above 100 but below 500, and
 - ₹. 2,000/- for all India GATE ranks above 500 but below 2000.
- ii) The proposal of the college to conduct special classes during summer holidays for students of I, II & III B.Tech who have more than two backlogs up to first semester of respective classes by providing accommodation on the campus, if required, for 5 to 8 weeks on taking undertaking from both the student and parent to prepare them for supplementary examinations scheduled to be held in the months of May and June is approved.

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Annexure – A

A) Statement of Receipts & Payments for the period from 01-07-2016 to 20-03-2017

Receipts	Amount	Payments	Amount
Opening Balances:		Revenue expenditure:	
Cash in hand	7,93,005	Salaries	14,51,99,973
Cash at Bank	5,21,42,157	Incentive To Staff	7,23,334
Revenue receipts:		PF	45,70,995
Tuition Fee	25,84,66,075	Institutional Maintenance	2,28,66,999
NBA Fee	46,26,000	Insurance For Health & Personal Accident	2,03,143
Bus Fee	1,53,92,215	Departmental Maintenance	8,89,787
Admission Fee/Registration	17,75,500	Labs Maintenance	15,75,117
Penalty for Late Tuition Fee	3,68,075	Faculty And Staff Development	6,69,675
Admission Cancellation Fee	3,17,000	Student Development & Placement Exp	8,73,751
Application Cum Registration Fee UG & PG	2,55,800	Visiting Faculty And Guest Lecturer	57,187
Interest On TDR's	16,00,656	In House R&D	2,24,897
Ambulance Services	2,000	Library Maintenance (74789+23889)	98,678
Amenities Hostel Room Rent	10,00,000	Physical Education Dept Maintenance (155739+128992)	2,84,358
Sundry Creditors	1,58,67,627	T&P Dept Maintenance	27,713
Curriculum Revision And Content Development	7,32,550	Computer Center And Internet	19,62,187
Student Related Spl Services Rendered By College	23,46,000	Server Room Maintenance	93,462
Library Deposit	4,95,500	Library Online And Print Journals (1102668+166992)	12,69,660
Laboratory Deposit	4,95,500	College Publications	1,16,125
CMD TDR'S Mature	15,58,346	Functions And Celebrations	9,46,076
		Software Maintenance	7,74,007
		Land Scaping	8,21,190
		Computer Center Maintenance	1,35,413
		Campus Networking & Wi-Fi Maintenance	1,61,253
		Microsoft Innovation Center Maintenance	2,59,824
		Website Maintenance	20,700
		Administrative Office Maintenance	1,22,511
		Department Equipments	81,71,972
		Central Library Books & Equip.	9,71,332
		Administrative Office Equipment	1,02,100
		T&P Dept Equipment	1,22,400
		Phy. Education Dept Equipment	3,04,059
		Exam Section (A) Equipment	1,18,575
		Construction Academic Block –IIB	8,28,331
		Construction - MBA BLOCK	24,34,331
		Construction Compound Wall	10,52,617

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		Construction Bus Parking Shelter	1,26,296
		Road Formation	7,45,518
		Furniture	41,67,431
		Buses purchase	1546000.00
		Cars Purchase	6,48,040
		Central Lecture Theater Equipment	59,08,856
		General Electrical Equipment	4,45,000
		Buses Maintenance	1,24,05,937
		Sundry Debtors	1,99,23,373
		AANM & VVRSR Edu. Society	1,74,75,000
		TDR Deposit (2014-15 2 % Reserve)	48,00,000
		TDR Deposit (General Tuition Fee A/c)	5,75,00,000
		TDR Deposit(Buses)	60,00,000
		Alumni Association	11,99,000
		Caution Money Deposits UG & PG	14,30,000
		TDR Deposit (General Spl Fee A/c)	76,00,000
		Admission Fee/ Registration JNTUK	5,10,500
		Closing Balances:	
		Cash In Hand	2,47,337
		Cash At Bank	1,65,01,986
	Total:	35,82,34,006	35,82,34,006

B) Statement of Receivables and Liabilities for the year 2016-17

Receivables	Amount	Liabilities	Amount
Balance 20.3.2017	1,67,49,323	2% Reserve (2015-16)	57,00,000
Fee dues for the Academic Year 2016-17		2% Reserve (2016-17)	65,00,000
Tuition Fee Reimbursement (UG & PG)	5,56,09,575	To Gratuity A/C 2015-16	26,61,069
Tuition Fee (B- Category And Convenor (UG & PG)	31,68,850	Gratuity Kind of Payment (2016-17)	17,50,000
Fee dues for the Academic Year 2015-16		Salaries (220000000-145199973)	7,48,00,027
Tuition Fee Reimbursement (UG & PG)	15,96,600	EPF (9000000-4570995)	44,29,005
Fee dues for the Academic Year 2014-15		Incentives For Acquiring Ph.D's (450000-240000)	2,10,000
Tuition Fee Reimbursement (UG & PG)	7,56,000	Insurance For Health And Personal Accident (500000-203143)	2,96,857
TDR Deposit(General Tuition Fee A/C)	5,75,00,000	Institutional Maintenance (36000000-22866999)	1,31,33,001
TDR Deposit (General Spl Fee A/C)	24,54,309	Publications (800000-116125)	6,83,875
TDR Deposit (Bus Fee A/C)	60,00,000	College Functions & College Day Celebrations (1200000-946076)	2,53,924
Amount To Be Drawn From Contingency Fund Towards Central Lecture Theater (₹.13109066-10654757)	24,54,309	Microsoft Innovation Center (500000-259824)	2,40,176
		Internet Connectivity (2200000-1962187)	2,37,813

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AANM & VVRSR Educational Society	28,00,000	Campus Networking / Wi-Fi (250000-161253)	88,747
		Website (100000-20700)	79,300
		Server Room Maintenance (100000-93462)	6,538
		MIS Software For College Administration (1000000-774007)	2,25,993
		Departmental Maintenance With Consumables (4185000-889787+1575117+98678+ 284358+27713+122511)	11,86,836
		Faculty And Staff Development (2005000-669675)	13,35,325
		Student Development & Visiting Faculty (2375000-873751+57187)	14,44,062
		In-house R&D (2000000-224897)	17,75,103
		Departmental Equipment (9650000-8171972)	14,78,028
		Central Library Equipment (1200000-971332)	2,28,668
		Physical Education Dept Equipment (600000-304059)	2,95,941
		Server Room Equipment	46,000
		Construction of Academic Buildings / Hostels, Lecture Theater Equipment, Development of Land & Formation of Roads (25000000-5187093)	1,98,12,907
		Generator And Transformer (500000-445000)	55,000
		Solar Power Generation (2500000-0)	25,00,000
		To Be Paid JNTUK-Kakinada (2016-17)	91,49,250
		Buses maintenance	29,86,278
		Sundry Creditors	4,80,112
	14,90,88,966		15,40,69,835
	-49,80,869		

C) Additional Budget to be approved towards the excess expenditure made during the year 2016-17:

S.No.	Head of Account	Amount (Rs)
1	Incentives for Retention & Academic Advancement (450000-483334)	33,334
2	Library (Online And Print Journals) (1200000-1269660)	69,660
3	Computer Center Maintenance (100000-135413)	35,413
4	Administrative Office Equipment (66000-102100)	36,100
5	Training And Placement Dept Equipment (100000-122400)	22,400
6	Exam Section Autonomous Equipment (60000-118575)	58,575
7	Furniture (1500000-4167431)	26,67,431
	Total :	29,22,913

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Annexure – B

A) Projected Revenue for the Year 2017-18

UG & PG	No. of Students	Tuition Fee	Registration Fee 1500/- (2000/-)	NBA Fee 3000/-	Special Fee (Share of College) 1000/-	Projected Revenue
I B.Tech (17 Batch)	1140X81600	9,30,24,000	17,10,000	0	0	9,47,34,000
II B.Tech (L) (17 Batch)	228X81600	1,86,04,800	3,42,000	0	0	1,89,46,800
II B.Tech (16 Batch)	1024X81600	8,35,58,400	0	0	0	8,35,58,400
III B.Tech (15 Batch)	1311X63000 - civil 209	8,25,93,000	0	33,06,000	13,11,000	8,72,10,000
IV B.Tech (14 Batch)	1130X63000 - civil 200	7,11,90,000	0	27,90,000	11,30,000	7,51,10,000
I MBA	120X41600	49,92,000	1,80,000	0	0	51,72,000
II MBA	99X41600	41,18,400	0	0	0	41,18,400
I M.TECH	144X70000	1,00,80,000	2,16,000	0	0	1,02,96,000
II M.TECH	65X70000	45,50,000	0	0	0	45,50,000
		37,27,10,600	24,48,000	60,96,000	24,41,000	38,36,95,600

Expected Actual Revenue : 37,00,00,000

B) Budget allocation for the year 2017-18

D) Non-Recurring:			₹.
1	Library		
	a)	Purchase of books	10,00,000
	b)	Racks	2,00,000
			12,00,000
2	Departments:		
	a)	CE	20,00,000
	b)	EEE	7,00,000
	c)	ME	21,00,000
	d)	ECE	20,00,000
	e)	CSE	15,00,000
	f)	IT	10,00,000
	g)	MBA	1,20,000
	h)	BS&H	10,00,000
	i)	English	50,000
	j)	Office	1,00,000
	k)	Physical Education	2,50,000
	l)	Training and Placement	1,00,000
			1,09,20,000
3	Furniture		15,00,000
4	Construction of Hostels, Development of Land & Formation of Roads		2,50,00,000
5	LCDs		3,00,000
6	Generator and Transformer		10,00,000
			3,99,20,000

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II) Recurring Expenditure:		
1	Staff Salaries	25,00,00,000
2	E.P.F.	80,00,000
3	Gratuity kind of payment	18,00,000
4	Incentives for retention and academic advancement	3,00,000
5	Incentives for acquiring Ph.Ds	3,00,000
6	Group Accidental Insurance	2,35,000
7	Institutional Maintenance	3,75,00,000
8	Publications	8,00,000
9	College Functions & College Day Celebrations	12,00,000
10	Founders' Week Celebrations	30,00,000
11	LIBRARY - e- Journals & Print Journals	13,00,000
12	Computer Center Maintenance	2,00,000
13	Microsoft Innovation Center	3,00,000
14	Internet Connectivity	30,00,000
15	Campus Networking / Wi-Fi	2,00,000
16	Website	1,00,000
17	Server Room	1,00,000
18	MIS Software for College Administration	10,00,000
19	ESI	12,00,000
20	Departments Maintenance	
	a) CIVIL	3,78,630
	b) EEE	3,70,000
	c) ME	7,63,340
	d) ECE	4,33,400
	e) CSE	8,00,000
	f) IT	4,50,000
	g) MBA	80,000
	h) BS&H	1,40,000
	i) English	80,000
	j) Library	1,00,000
	k) Physical Education	6,55,000
	l) T & P	25,000
	m) Office	2,00,000
	n) Microsoft Licences	4,00,000
		48,75,370
22	Faculty & Staff Development	
	a) CIVIL	1,00,000
	b) EEE	5,00,000
	c) ME	2,00,000
	d) ECE	5,00,000
	e) CSE	2,00,000
	f) IT	1,50,000
	g) MBA	50,000
	h) BS&H	1,50,000
	i) English	50,000
	j) T & P	10,000
		19,10,000

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23	STUDENT DEVELOPMENT		
	a) CIVIL	1,50,000	
	b) EEE	2,00,000	
	c) ME	2,00,000	
	d) ECE	2,00,000	
	e) CSE	2,00,000	
	f) IT	1,00,000	
	g) MBA	75,000	
	h) English	50,000	
	i) T & P	6,00,000	
			17,75,000
24	R & D (in house)		
	a) CIVIL	2,00,000	
	b) EEE	2,00,000	
	c) ME	5,00,000	
	d) ECE	2,00,000	
	e) CSE	2,50,000	
	f) IT	1,00,000	
	g) MBA	50,000	
	h) BS&H	1,00,000	
	i) English	50,000	
			16,50,000
25	Remuneration to faculty taking subjects to supplementary students in summer		10,00,000
			36,16,65,370
III	Contingency Fund		70,00,000
	Total Projected Expenditure		36,86,65,370

Annexure – C

Details of registration fee and fee for common services rendered by the University paid to JNTUK, Kakinada for the academic year 2016-17

Course	Year	Batch	Total Admitted	Amount for Each Student	Amount to be Paid (₹.)	Total Amount Paid (₹.)
B.Tech (R)	First Year	2016	1021	2000	20,42,000	10,21,000
B.Tech (L)	Second Year	2016	243	2000	4,86,000	4,86,000
MBA	First Year	2016	101	2000	2,02,000	2,02,000
M.Tech-DECS	First Year	2016	8	2000	16,000	16,000
M.Tech-ES	First Year	2016	11	2000	22,000	22,000
M.Tech-CSE	First Year	2016	8	2000	16,000	16,000
M.Tech-PEED	First Year	2016	10	2000	20,000	20,000
M.Tech-CS	First Year	2016	0	2000	0	0
M.Tech-SE	First Year	2016	16	2000	32,000	32,000
M.Tech-MD	First Year	2016	12	2000	24,000	24,000
Total :					28,60,000	18,39,000

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Annexure – D

Staff appointments made from 22-11-2016 to 24-03-2017

Sl. No.	Name	Designation	Dept	Date of Joining
1	Mr. I. SATISH KUMAR	Professor	EEE	11/1/2016
2	Mr. RAMA KRISHNA YARLAGADDA	Professor	ECE	11/16/2016
3	Mrs. KAGITA NANDINI	Asst. Prof	CSE	12/10/2016
4	Ms. KORASIKA PRANEETHA	Asst. Prof	IT	12/10/2016
5	Mr. TIRUMANI MUTYALA RAJU	Asst. Prof	CE	1/30/2017
6	Ms. TELLA VAZRA VAZRA KEERTHI	Asst. Prof	EEE	1/30/2017
7	Mr. P. RAJEEV	Asst. Prof	EEE	1/30/2017
8	Mrs. N. PARVATHI	Asst. Prof	EEE	1/30/2017
9	Mr. B. SUDHAKAR	Asst. Prof	EEE	1/30/2017
10	Mr. MUNIPALLI UMA MAHESWARA RAO	Asst. Prof	CSE	1/30/2017
11	Ms. EDUPUGANTI MOUNIKA	Asst. Prof	IT	1/30/2017
12	Mrs. K. SRI LAKSHMI	Asst. Prof	CSE	1/31/2017
13	Mr. L. RAMGOPAL	Asst. Prof	CE	2/1/2017
14	Mrs. ELISABETH SUSAN DEVARAPALLI	Asst. Prof	CSE	2/1/2017
15	Mr. G. TRINESH SAGAR REDDY	Asst. Prof	CSE	2/1/2017
16	Mr. BOLLU VENKATA SOMASEKHAR	Asst. Prof	CSE	2/2/2017

Annexure – E

Staff who left the institution from 22-11-2016 to 24-03-2017

Sl. No	Name	Designation	Dept	Date of Left
1	Mr. K. MURALI KRISHNA	Assistant Professor	ECE	11/1/2016
2	Ms. G. ANITHA	Assistant Professor	IT	11/2/2016
3	Mr. IMRAN MD	Assistant Professor	IT	11/2/2016
4	Mr. P. SIVA PRASAD	Assistant Professor	IT	11/30/2016
5	Mr. L. G. K. S. L. N PRABHU	Assistant Professor	CSE	11/30/2016
6	Ms. B. ASHA TEJA	Assistant Professor	CSE	11/30/2016
7	Mr. G. RAJESH BABU	Assistant Professor	CSE	11/30/2016
8	Mr. B. SRIHARI BABU	Junior Assistant	ADMN	11/30/2016
9	Mrs. T. V. R. HIMABINDU	Assistant Professor	CSE	12/5/2016
10	Mr. N. KRISHNA RAO	Assistant Professor	ME	12/10/2016
11	Mr. S. LAKSHMI GANESH	Assistant Professor	CE	12/14/2016
12	Mr. G. MANIKYALA RAO	Assistant Professor	ENG	12/14/2016
13	Mr. G. VENKATA RAMANA	Assistant Professor	ME	12/29/2016
14	Ms. G. HYMAVATHI	Asst. Prof	CSE	1/24/2017
15	Mr. N. SIVA	Lab Tech.	CE	3/2/2017
16	Mr. K. STEPHEN SMALL	Asst. Prof	ME	3/20/2017

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Annexure – F

Equipment (costing more than Rs.10,000/-) Procured from 22-11-2016 to 24-03-2017

Sl. No.	Dept.	Name of the Lab	Item	Qty	Amount
1	CE	Surveying Lab	Handheld GPS ETREX 30	3	66,938/-
2		Computer Application Structural Engg. Lab	SAP – ETABS	1	20,000/-
3		Department	Samsung M28 76ND all in one laser jet printer	1	12,000/-
4	EEE	Electrical Machines Lab	DC Motor with Thyristorised speed controller Range 1HP,220v, 1500RPM.	1	22,871/-
5			Brushless Dc Motor with Microcontroller,24v/100w/2000RPM	1	38,930/-
6			Capacitive Loading Box (3- ϕ /5KW/10A)	1	13,625/-
7			Resistance Loading Box (3- ϕ /5KW/10A)	1	15,572/-
8			Inductive Loading Box (3- ϕ /5KW10A)	1	28,224/-
9		Power Systems Lab	Solar PV Grid Tied Training System	1	3,08,272/-
10			Solar PV Training & Research System	1	1,85,953/-
11			Department	I Optoma Projector	1
12	ME	Mechanics of Solids Lab	High Temperature Tubular Furnace - 1400 deg C with Vacuum Pump (Inner Dimension: 70 mm ID X 1000 mm long)	1	1,79,164/-
13	ECE	R&D Centre	Dual Core Systems	4	84,000/-
14	CSE		Acer Systems	20	6,45,000/-
15			Acer USB Mouse's	66	17,094/-
16			Exide Batteries 12v SMF 26 AH	32	65,600/-
17			Acer USB Mouse's	74	19,166/-
18			Acer USB Mouse's	20	5,180/-
19	IT		Acer Version Desktop Systems	30	9,21,420/-
20	Library		Computers	4	84,000/-
Total :					27,77,209/-

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