

GUDLAVALLERU ENGINEERING COLLEGE

(An Autonomous Institute with Permanent Affiliation to JNTUK, Kakinada)

Seshadri Rao Knowledge Village, GUDLAVALLERU – 521 356

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Minutes of the 37th Meeting of the Governing Body held on 09-12-2019, Monday in the Management Conference Hall.

37.01 To confirm the minutes of the Meeting of the 36th Governing Body held on 31-08-2019.

Resolution : The Minutes of the 36th Governing Body meeting held on 31-08-2019 have been confirmed.

37.02 To present the action taken report on the minutes of the 36th Meeting of the Governing Body.

36.05 To present the Budget proposal for the financial year 2018-19.

The Budget allocations recommended by the College Management Committee for the year 2019-20 are discussed and approved.

Action Taken: Department-wise Budget allocation letters are prepared and are sent to the respective departments.

36.13 To discuss the introduction of new courses / closures of some of the existing courses / variation of intake in the existing courses during the academic year 2020-21.

Resolution: It is resolved to submit the application to AICTE for

- i) reduction in intake of B.Tech course in Civil Engineering from 180 to 120,
- ii) increase in intake of B.Tech course in Information Technology from 120 to 180
- iii) introduction of new course: B.Tech - Artificial Intelligence to be offered by the department of Computer Science and Engineering, and
- iv) reduction in intake of all M.Tech courses i.e. Structural Engineering, Power Electronics and Electric Drives, Machine Design, VLSI Design and Embedded Systems and Computer Science and Engineering from 24 to 18

the academic year 2020-21 along with the application for extension of approval.

Action Taken: Application to be submitted to AICTE for extension of approval for the academic year 2020-21.

37.03 To present a report on academic and other important activities of the college since the 36th meeting of the Governing Body.

The report on academic and other important activities of the college since 01-09-2019 is presented by the Principal.

37.04 To present the expenditure incurred in the current academic year and to consider the additional budgetary requirements of the departments / Institute.

The overall expenditure and utilization of budget of the financial year 2019-20 as on 30th November 2019 and receivables & liabilities for the year 2019-20 are presented and approved. The additional budgetary requirement for the financial year 2019-20 is approved. The details are given in **Annexure – A** (See Page No. 4).

37.05 To present the minutes of the 12th Academic Council to the Governing Body.

The Principal presented the minutes of the 12th meeting of Academic Council and the resolution made in the meeting.

37.06 To present the details of staff appointments made since the 36th meeting of the Governing Body.

Resolution : The list of staff members who join the institution from 01-09-2019 is presented and approved. The details are given in **Annexure–B** (See Page No. 6).

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37.07 To present the details of staff who left the institution since the 36th meeting of the Governing Body.

Resolution : The list of staff members who left the institution from 01-09-2019 is presented and approved. The details are given in **Annexure-C** (See Page No. 7).

37.08 To review the Examination results declared after 36th Governing Body meeting.

The Principal presented the examination results of odd semester of the academic year 2009-20. The members have expressed their satisfaction about the semester end examinations results and overall pass percentage.

37.09 To present the details of equipment (costing more than ₹.10,000/-) procured after the 35th Governing Body Meeting.

Resolution: The list of equipment costing more than Rs.10,000/- procured from 01-09-2019 is presented and it is approved. The details are given in **Annexure-D** (See Page No. 7).

37.10 To discuss the submission of application to AICTE for extension approval and introduction of new courses / closure of some of the existing courses / variation of intake in the existing courses during the academic year 2020-21.

Resolution: It is resolved to submit the application to AICTE for

- i) reduction in intake of B.Tech course in Civil Engineering from 180 to 120,
- ii) increase in intake of B.Tech course in Information Technology from 120 to 180
- iii) introduction of new course: B.Tech – Data Science (or) Artificial Intelligence to be offered by the department of Computer Science and Engineering, and
- iv) reduction in intake of all M.Tech courses i.e. Structural Engineering, Power Electronics and Electric Drives, Machine Design, VLSI Design and Embedded Systems and Computer Science and Engineering from 24 to 18.

from the academic year 2020-21 along with the application for extension of approval.

37.11 Review of preparation for NBA visit scheduled from 27th to 29th December 2019.

The Principal presented the preparations for NBA visit scheduled during 27 – 29 December 2019.

37.12 Any other item with the permission of the chair.

- a. Delegation of the financial powers to Principal and Heads of the Departments

To delegate financial powers to the Heads of the Departments not exceeding Rs.5,000/- at a time subject to a maximum amount of Rs.25,000/- per semester.

To delegate financial powers to the Principal not exceeding Rs.25,000/- at a time subject to a maximum amount of Rs.2,00,000/- per semester.

Resolution: It is unanimously resolved, and also issued proceedings to the Principal for financial powers to Principal and Heads of the Departments.

- b. To present the communication from the Promoter society related to irrevocably allocating and earmarking of 1.79 acres including the constructed building to Gudlavalleru Engineering College.

115.06: AANM & VVRSR Educational Society applied for the approval of Building plans to establish Musunuri Venkata Rama Rao Institute of Business Management in 2008, obtained approval and constructed the Buildings. AICTE accorded permission to establish this Institute vide its letter F.No.SCRO/2010/1-9369311, dated 14-07-2010. Because of lack of admissions, Promoter Society applied to AICTE for the closure of the Institution and closed the Institution with the approval of the AICTE vide its letter No.South-Central/1-747480994/2012/Closure, Dated 07th June 2012. With this, those assets are no longer required to be earmarked for the institution and have become the society's assets.

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Subsequently, Promoter Society earmarked that 1.79 acres of area in R.S.No.46 of Gudlavalleru Gram Panchayat with the constructed building (about 57,000 sft.) for Gudlavalleru Engineering College. The expenditure incurred by the society for the said college has been paid by Gudlavalleru Engineering College to the society on 30-04-2017. With this payment, the society is required to irrevocably allocate and earmark that land and that building to Gudlavalleru Engineering College.

Resolution: It is unanimously resolved to irrevocably allocate and earmark the area of 1.79 acres including the building constructed (about 57,000 sft) in it to Gudlavalleru Engineering College and also to register this resolution with the registering authority.

Resolution: Governing Body has unanimously resolved to accept that and advises the Secretary and Correspondent and the Principal to initiate necessary steps and complete the process at the earliest.

- c. To discuss on utilization of contingency fund for salaries payment purpose. As per the Governing Body resolution 28.11, contingency fund is to be used to meet the non-recurring expenditure requirements of the institution.

Resolution: In view of the present necessities, it is resolved to use these funds temporarily for salaries payment purpose on loan basis. This resolution is applicable till next GB meeting and the ex-officio member secretary is advised to present a report on this at every GB meeting for a review and an appropriate decision.

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Annexure – A

A) Statement of Receipts & Payments for the academic year 2019-20 as on 30-11-2019
(01-07-2019 to 30-11-2019)

Receipts	Amount (Rs.)	Payments	Amount (Rs.)
Opening Balances:		Revenue Expenditure:	
Cash In Hand	3,99,303/-	Salaries	10,49,59,884/-
Cash At Bank	3,29,54,117/-	EPF	31,89,865/-
Revenue Receipts		ESI	4,53,251/-
Tuition Fee	15,48,76,490/-	Institutional Maintenance	1,70,28,696/-
Tuition Fee Arrears	4,20,75,350/-	Gratuity Kind Of Payment	4,39,889/-
Bus Fee	1,32,81,185/-	Departmental Maintenance	6,85,061/-
Admission /Registration Fee	20,88,000/-	Labs Maintenance	10,72,533/-
Miscellaneous Fee	43,785/-	Faculty & Staff Development	6,35,360/-
Application-Cum-Registration Fee UG & PG	1,09,400/-	Student Development	4,63,911/-
Bank Interest	70,286/-	In House R&D	85,833/-
Interest on TDRs	6,73,421/-	Library Maintenance	2,59,113/-
NBA Fee	51,000/-	Physical Education Dept Maintenance	92,148/-
Penalty For Re-Registration	13,000/-	Administrative Office Maintenance	58,177/-
Student Related Special Services by College	18,200/-	T&P Department Maintenance	3,068/-
TCS ION CWE Exams Conducted by College	21,568/-	Buses Maintenance	95,76,613/-
Subsidy of Buses Insurance	2,07,084/-	Department Equipments	20,18,324/-
Admission Cancellation FEE	4,000/-	Central Library Books And Equipment	2,48,722/-
Common Services Rendered by University	81,60,350/-	Furniture	2,85,312/-
Sundry Creditors	18,26,238/-	Buses Purchase	41,46,523/-
Library Caution Deposit	5,22,000/-	Ro Water Plant -III	2,95,000/-
Laboratory Caution Deposit	5,22,000/-	Sundry Debtors	28,98,571/-
TDR Mature	32,96,611/-	Payment To Creditors	43,41,203/-
Debtors Realization	31,33,040/-	TDRs – Buses	30,00,000/-
		TDRs - Special Fee	83,00,000/-
		TDRS - CMD UG & PG	13,36,000/-
		Deposit Assets - TDRs	4,50,00,000/-
		AANM & VVRSR Educational Society	1,00,00,000/-
		Alumini Association Fee	28,63,000/-
		Admission Processing Fee	50,000/-
		Closing Balances:	
		Cash In Hand	2,70,212/-
		Cash At Bank	4,02,90,159/-
Total:	26,43,46,428/-	Total:	26,43,46,428/-

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B) Statement of Receivables and Liabilities for the academic year 2019-20 as on 30-11-2019.

Receivables	Amount (Rs.)	Liabilities	Amount (Rs.)
Bank Balance	1,45,83,063/-	Academic Year 2017-18	
Fee Dues for the Academic Year 2016-17		Contingency Fund	70,00,000/-
Tuition Fee Reimbursement	4,66,400/-	Academic Year 2018-19	
Fee Dues of Academic Year 2017-18		Contingency Fund	78,00,000/-
Tuition Fee Reimbursement	22,16,400/-	Academic Year 2018-19	
Fee Dues for the Academic Year 2018-19		Gratuity Reserve (1800000-344824)	14,55,176/-
Tuition Fee Reimbursement	6,19,76,750/-	Academic Year 2019-20	
Fee Dues for the Academic Year 2019-20		Contingency Fund	78,00,000/-
Tuition Fee Reimbursement	17,90,52,400/-	To be Loan Repayment of 2% Reserve TDRs	2,80,00,000/-
Tuition Fee From Students	4,19,39,890/-	To be Spent Non Recurring Expenditure 2019-20	1,21,56,119/-
Special Fee From Students	10,91,850/-	To be Spent Recurring Exp. 2019-20	21,16,13,211/-
TDRs - Special Fee	83,00,000/-	Common Services Rendered by the University (II,III,IV B.Tech, II MBA & II M.Tech) 3456 @925/-	31,96,800/-
Deposit Assets – TDRs	4,50,00,000/-	Admission Fee / Registration & Common Services Rendered by the University 1336@1425/-(500+925) for I B.Tech, I M.Tech, I MBA	19,03,800/-
AANM & VVRSR Educational Society	1,00,00,000/-		
Total	36,46,26,753/-		28,09,25,106/-
Balance	8,37,01,647/-		

Governing Body is informed that the dues from the State Government are 24.37 cr and the dues from the students are 4.19 cr. Hence, priority is given for the payment of salaries and other essential expenditure.

C) Details of Reserve / Contingency Fund

S. No	Academic Year	% of Contingency Fund & Amount (₹.)	Amount on Maturity of Deposits of Contingency Fund (₹.)	Details of withdrawals				
				Purpose of Withdrawal	Amount Withdrawn (₹.)	Amount permitted to Utilize as per GB Resolution (₹.)	Excess / Under Utilization (₹.)	
1	2006-07	6	10,25,000/-	14,88,510/-	Deposited and Withdrawn - Library Expansion	14,88,510/-	14,88,510/-	--
2	2007-08	6	24,00,000/-	44,99,049/-	Deposited and Withdrawn - Microsoft & Innovation Center	44,99,049/-	25,00,000/-	19,99,049/-
3	2008-09	6	43,00,000/-	70,71,853/-	Deposited and Withdrawn - Construction Of New Block	70,71,853/-	51,00,000/-	19,71,853/-
4	2009-10	6	63,00,000/-	89,49,995/-	Deposited and Withdrawn - Construction Of New Block	89,49,995/-	49,00,000/-	40,49,995/-
5	2010-11	6	75,00,000/-	1,06,54,757/-	Deposited and Withdrawn For Central Lecturer Theater	1,06,54,757/-	1,06,54,757/-	--

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6	2011-12	2	32,00,000/-		Deposited				
7	2012-13	2	37,00,000/-		Deposited				
8	2013-14	2	45,00,000/-		Deposited				
9	2014-15	2	48,00,000/-		Deposited				
10	2015-16	2	57,00,000/-		Deposited				
11	2016-17	2	65,00,000/-		Deposited				
12	2017-18	2	70,00,000/-		To be Deposited				
13	2018-19	2	78,00,000/-		To be Deposited				
14	2019-20	2	78,00,000/-		To be Deposited				
Total:			7,25,25,000/-	3,26,64,164/-		3,26,64,164/-	2,46,43,267/-		
Available Reserve / Contingency Fund :							3,98,60,836/-		

Annexure – B

Staff appointments made from 01-09-2019 to 30-11-2019

Sl.No.	Name of the Staff	Designation	Dept.	Date of Joining
1	Dr. Raja Kumar C	Assoc. Professor	CE	01-09-2019
2	Mr. Angoth Anurag	Assistant Professor	CE	21-10-2019
3	Dr. Prabhakara Rao Ganji	Assoc. Professor	MECH	23-10-2019
4	Mrs. Rayapureddy Vineetha	Assistant Professor	MECH	23-10-2019
5	Mrs. Chalamalasetty Khyathi Sree	Assistant Professor	MECH	24-10-2019
6	Mr. K. Dinesh Kumar	Assistant Professor	CE	30-10-2019
7	Mrs. Y. Siva Kumari	Assistant Professor	ECE	30-10-2019
8	Mr. G. Venkata Jagadeesh	Assistant Professor	ME	01-11-2019
9	Mr. B. Anand Kumar	Assistant Professor	IT	01-11-2019
10	Mr. Siva Ram Karumanchi	Assistant Professor	CE	06-11-2019
11	Mrs. Chitroju Srihara Tirumala Devi	Assistant Professor	CE	08-11-2019
12	Mr. Surasura Venkatesh	Assistant Professor	CE	11-11-2019
13	Ms. Nakkala Yeshaswini Sai Priya	Assistant Professor	CE	11-11-2019
14	Ms. Manjusha Loya	Assistant Professor	CE	11-11-2019
15	Mr. Gogineni Venkata Jagadeesh	Assistant Professor	ME	01-11-2019
16	Mr. Krishna Kishore Kakarla	Assistant Professor	ME	11-11-2019
17	Mr. Ujwal Teja Mallampalli	Assistant Professor	ME	13-11-2019
18	Mr. Ratnakumar Gotru	Assistant Professor	ME	15-11-2019
19	Ms. Ganta Naga Sandhya Devi	Assistant Professor	ECE	15-11-2019
20	Mr. K. Veera Venkateswara Rao	Assistant Professor	ECE	18-11-2019
21	Ms. Jyothirmai Garapati	Assistant Professor	ECE	18-11-2019
22	Mr. Ananda Babu T	Assistant Professor	ECE	18-11-2019
23	Mr. N. Srinivasan	Assistant Professor	CSE	13-11-2019
24	Mr. Buddarapu Anand Kumar	Assistant Professor	IT	01-11-2019
25	Mr. K. Subrahmanaya Kousik	Assistant Professor	IT	15-11-2019
26	Mr. Butta Ramakrishna	Assistant Professor	CE	21-11-2019
27	Mr. Surepalli Sivaprasad	Assistant Professor	ME	21-11-2019
28	Ms. Muppidi Deepikakrishna	Assistant Professor	ECE	21-11-2019
29	Ms. Nandigam Monika	Teaching Assistant	ECE	21-11-2019
30	Ms. Lakshmi Sirisha Mantripragada	Assistant Professor	CE	25-11-2019

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Annexure – C

Staff who left the Institution from 01-09-2019 to 30-11-2019

Sl.No.	Name of the Staff	Designation	Dept.	Date of Relieving
1	Mr. Y. Vinod Kumar	Asst. Professor	CE	01-10-2019
2	Mr. Pulleti Siva Sankar	Asst. Professor	CE	04-10-2019
3	Ms. Valluru Laxmi Tulasi	Asst. Professor	CE	04-10-2019
4	Mrs. P Sravani Ramya Singam	Asst. Professor	CE	04-10-2019
5	Mr. Jonnadula Chandra Sekhar	Asst. Professor	ME	04-10-2019
6	Ms. P. Vindhya Rani	Asst. Professor	CE	05-10-2019
7	Mrs. Dronavalli Vaneela	Asst. Professor	CE	05-10-2019
8	Mr. Rayapati Bhanu Naga Santhosh	Asst. Professor	CE	05-10-2019
9	Mr. Venkatanagendra Mende	Asst. Professor	CSE	05-10-2019
10	Mr. P. Bala Poorna Chandra Rao	Asst. Professor	CE	11-10-2019
11	Mrs. Krovi Venkata Ratna Kumari	Asst. Professor	CE	31-10-2019
12	Mrs. Gangumolu Venkata Latha	Asst. Professor	ECE	11/2/2019
13	Mr. Balaji Tedla	Asst. Professor	IT	11/30/2019

Annexure – D

Equipment (costing more than Rs.10,000/-) Procured from 01-09-2019 to 30-11-2019

Sl. No.	Dept.	Name of the Lab	Item	Qty	Amount ₹.
1	CE	Environmental Engineering Lab	Digital balance: 220gr capacity, 0.001 gr Accuracy with airshield case "WENSAR"	1	42,480-00
2			Water bath: Double chamber, outer made of mild steel duly powder coated, and inner chamber made of stainless steel working Temperature controller 355 X 405 X 75 mm inner chamber size, with 12 holes of 3" dia with concentric rings. "KEMI"	1	22,066-00
3		Concrete Technology Lab	Vibrating Machine-AIM418-2	1	72,237/-
4	ME	Metrology Lab	Auto Collimator & Michelson Interferometer (Diode Laser)	1	88,140/-
5	ME	Heat Transfer Lab	Emissivity Apparatus	1	49,206/-
6		MPMC Lab/ IOT Lab	Robotics Systems Lab Kits	1 Set	5,01,500/-
7	ECE	ECAD Lab	Logitech Web Cam	60	96,000/-
8			Monitors	18	70,200/-
9			DELL LAPTOP	1	34,000/-
10	ECE	R&D Centre	NI DAQ: Data Acquisition hardware bundle consist of myDAQ hardware:10 Units	1 Set	6,49,000/-
11			NI RIO: FPGA based System Design Hardware Bundle Consist of myRIO hardware:03 Units	1 Set	3,54,000/-

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12	ECE	Microwave Lab	Microwave Benches (Purchase Order Placed)	2 Sets	2,50,756/-
13			Fiber Optic Kits (Purchase order placed)	4	83,808/-
14	ECE	EDC Lab	Digital Multimeters Kits (Purchase order placed)	06	11,328/-
15	ECE	Communication Lab	Regulated Power Supplies, Multimeters Kits (Purchase order placed)	17	58,546/-
16	ECE	IC Lab	Regulated Power Supplies, Multimeters Kits (Purchase order placed)	20	77,821/-
17	CSE	Operating Systems & Network / Web Technologies Lab	Web Cameras	60	96,000/-
18			Acer I5 Computers	10	3,67,000/-
19		Hp Laser Jet 1020+ Printer	1	10,400/-	
20		Data Structures And Open Source Technologies Lab	Web Cameras	60	96,000/-
21		Hp Laser Jet 1020+ Printer	2	20,800/-	
22		Data Base & Design Tools	Web Cameras	50	80,000/-
23	IT	Research & Development Lab	Acer Veriton i5 Desktop systems	05	1,83,500/-
24	IT	Object Oriented Systems Lab, Database and Datawarehousing Lab	Logitech C 310 Web cam	60	96,000/-
Total :					34,10,788/-

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